



## **SIPPA Conference Lead: 2018 Application**

Our executive team is looking for one student to join our supportive and motivated team. Our association is truly international so you may be located anywhere in the world. Please read below to learn more about available positions and the application process.

**Length of Term:** The Conference Lead will serve a two-year term. This role will be advised by IPPA's Division Program Lead and SIPPA's President.

**Job Description:** The Conference Lead's responsibilities include, but are not limited to the following tasks:

- Attending monthly business meetings
- Working with the World Congress Committee Director to plan SIPPA's program session and event at the World Congress on Positive Psychology in Melbourne, Australia, July 18-21, 2019
- Plan, promote and coordinate division presence at regional and national positive psychology conferences as needed
- Reporting on activities quarterly and acting as a liaison to IPPA

**Qualifications:** Strong, proactive communication skills, excellent people skills, ability to coordinate activities. Strong interest in positive psychology and positive mentoring relationships. Willingness to learn about the needs of students who wish to become academics, researchers or practitioners in the field.

**Time commitment:** Varies based on timing of division activities. Approximately 2 hours/week.

**TO APPLY:** Please include the information below and send along with other attachments to [sippadiv@ippanetwork.org](mailto:sippadiv@ippanetwork.org). The information you provide will be used solely in consideration and for contact purposes regarding a position on the SIPPA Conference Lead position.

**Personal Information** (Name, Phone number, Email, Address)

**Academic Information** (Current school, Department, Anticipated Date of Graduation)

**Additional Materials.** To help us get to know you, please include:

- \* A statement of the interest in the position, relevant skills, and 3 ideas you can implement as President-Elect. This should be no more than 500 words.
- \* Curriculum Vitae in English.
- \* **One** letter of recommendation. This should speak to your leadership skills and ability to execute plans effectively.